



**Tax Collection Committee
December 16, 2021 Meeting Agenda
6pm – Zoom meeting**

I. Call to Order – roll call

II. Pledge of Allegiance

III. Approval of September 23, 2021 Executive Committee Meeting Minutes

IV. Executive Director’s Report and Corresponding Action Items

- a) Approval of financial reports from September, October & November 2021
- b) Review of collections/distributions
- c) New tax software update
- d) Adoption of 2021 Operating and Capital Budget
- e) Adoption of Policies
- f) Approval of Herbein + Company, Inc. as auditor for December 31, 2021, 2022 and 2023
- g) Approval of hiring Jennifer Brown (Flamm Walton Heimbach) at rate of \$300/hour as attorney for delinquent Business Privilege Tax program (reviewing tax resolutions/regulations, discovery and enforcement)

V. Election of Officers for 2021:

Chairperson – Diane Richards
Treasurer – Christine Schlosman

Vice-Chairperson – Wayne Gehris
Secretary – Rosemary Lamaestra

VI. Approval of Tax Appeal Board Members for 2021:

Members – Troy Bingaman, Amy Beakley, Maria Kantner
Alternates - Amy Botwright and Ruth O’Leary

VII. Meetings: **All meetings scheduled via zoom at 6:00 PM**

2022 Meeting Dates: Thursday, March 31, 2022

Thursday, June 30, 2022

Thursday, September 29, 2022

Thursday, December 15, 2022

VIII. Public Comment

IX. Adjournment