



**Berks County Tax Collection Committee
December 14, 2023 Meeting Agenda
6pm – Zoom meeting**

I. Call to Order – roll call

II. Pledge of Allegiance

III. Approval of September 28, 2023 Executive Committee Meeting Minutes

IV. Discussion of Executive Director’s 2023 evaluation

V. Executive Director’s Report and Corresponding Action Items

- a) Approval of financial reports for September, October & November 2023
- b) Review of collections/distributions
- c) BPT program update
- d) Delinquent EIT prosecution update
- e) Approval of 2024 Operating and Capital Budget
- f) Approval of Berks EIT 2024 Holiday calendar
- g) Delegate responsibilities & filing individual tax return
- h) Recognition of retiring employee – Maggie Lefever – 11 years

VI. Election of Officers for 2024:

Chairperson – Christine Schlosman
Treasurer – Troy Bingaman

Vice-Chairperson – Wayne Gehris
Secretary – Rosemary Lamaestra

VII. Approval of Tax Appeal Board Members for 2024:

Members – Troy Bingaman, Amy Beakley, Maria Kantner
Alternates - Amy Botwright and Ruth O’Leary

VIII. Solicitor’s Report

- a) Delinquent EIT prosecution update

IX. Meetings: **All meetings scheduled via zoom at 6:00 PM**

2024 Meeting Dates: Thursday, March 28, 2024
Thursday, June 27, 2024
Thursday, September 26, 2024
Thursday, December 19, 2024

X. Public Comment

XI. Adjournment