



**Berks County Tax Collection Committee
December 18, 2025 Meeting Agenda
6pm – Zoom meeting**

I. Call to Order – roll call

II. Pledge of Allegiance

III. Approval of September 25, 2025 Executive Committee Meeting Minutes

IV. Executive Director’s Report and Corresponding Action Items

- a) Approval of financial reports for September, October & November 2025
- b) Review of collections/distributions
- c) Delinquent EIT prosecution update
- d) Approval of 2026 Operating and Capital Budget
- e) Approval of Berks EIT 2026 Holiday calendar
- f) Approval of changes to employee handbook sections: overtime/compensatory time, medical and prescription drug insurance and unused sick leave
- g) Approval of hiring McCormick Law Firm (Nick Grimes) at rate of \$250/hour as attorney for delinquent Business Privilege Tax program (reviewing tax resolutions/regulations, discovery and enforcement) moving forward.
- h) Delegate responsibilities and filing individual tax return

V. Election of Officers for 2026:

Chairperson – Christine Schlosman
Treasurer – Troy Bingaman

Vice-Chairperson – Wayne Gehris
Secretary – Rosemary Lamaestra

VI. Approval of Tax Appeal Board Members for 2026:

Members – (**vacancy**), Amy Beakley, Maria Kantner
Alternates - Amy Botwright and Ruth O’Leary

VII. Solicitor’s Report

- a) Delinquent EIT prosecution update

VIII. Meetings: **All meetings scheduled via zoom at 6:00 PM**

2026 Meeting Dates: Thursday, March 26, 2026
Thursday, June 25, 2026
Thursday, September 24, 2026
Thursday, December 17, 2026

IX. Public Comment

X. Adjournment